

Reminder:
Please takeout Papers and leave folder.

1	AGENDA
2	MEETING MINUTES
3	MANAGEMENT REPORT
4	OLD BUSINESS
5	NEW BUSINESS
6	FINANCIAL STATEMENT
7	LEGAL STATUS REPORT
8	ANNUAL PLANNING CALENDAR/ ACTION LIST
9	ARC REPORT
10	VIOLATION REPORT
11	WORK ORDER REPORT
12	OTHER

The Cascades Residents Association, Inc.

Annual Budget Meeting Meeting

Date: Thursday, September 12, 2019

Time: 2:00 PM

(SUBJECT TO CHANGE)

- 1. Call to Order**
- 2. Roll Call and Certification of Quorum**
- 3. Proof of Notice of Meeting**
- 4. Reading and Disposal of Any Unapproved Meeting Minutes**
- 5. Consideration and Adoption of Proposed Budget for 2020.**
- 6. Adjournment**

The Cascades Residents Association, Inc.

Master Board of Directors Meeting

Date: Thursday, September 12, 2019

Time: 2:00 PM

(SUBJECT TO CHANGE)

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Treasurer's Report**
- 5. Managers' Report**
- 6. Review of Amount of Assessment and Use of More Surplus**
- 8. Consideration of Rule Prohibiting Invisible Fences**
- 9. Consideration of Contract for Seven Days Per Week Pool Maintenance**
- 10. Good & Welfare/ Resident Comments**
- 11. Adjournment**

Cascades Residents Association, Inc.

Master Board of Directors Meeting Minutes

Clubhouse-Ballroom, August 8, 2019
6601 Cascades Isle Blvd., Boynton Beach, FL 33437

Board Members Present: Dennis Deutsch, Ira Rubel, Burt Dukoff, Teri Schoen, Trudy Lubitz, Julian Melmed, Stan Smolkin, Morris Stoler on phone

Board Members Absent: Gail Swartz

Also, Present: Jeffrey Gross, General Manager, Robert Waples, Property Manager, Orchid Banks, Clubhouse Coordinator, representing Castle Management

Call to Order and Establishment of a Quorum: The meeting was called to order at 2:00 p.m. by Dennis Deutsch, President of the Board of Directors. A Quorum of Directors was established.

Reading and Disposal of Prior Meeting Minutes: The Minutes were presented to the Board for the June 6, 2019 meeting. Stan Smolkin dispensed with the reading and accept as printed and Teri Schoen seconded. The Board unanimously agreed.

Treasurer's Report: Burt Dukoff was pleased to report that for the first six months of this year we were under budget by \$49,700. As usual there were expenses that were over budget, in particular: Office Expenses \$4,800, Cable TV \$13,000, Landscaping Replacement \$14,300, Gate Arms Repairs \$6,300, Pool and Spa Maintenance \$4,800, and General Repairs and Maintenance \$9,900. Because of our many positive under budget expenses we were able to still have a six month under budget of just under \$50,000. The Budget & Finance Committee met last July 31st and has begun an estimation of the budget for 2020.

Manager's Report: Robert Waples reported that there have not been any reports of vultures since May, so far so good but, there has been some Iguanas seen lately. He gave a reminder to make sure you are telling your guests to park on the odd side of the street until December 31st.

Jeffrey Gross reported that the fencing project by the tennis courts are 95% completed. There is an additional cost of \$4,500 to square off and re-do 3 corners of the pickleball court which has been approved by Dennis Deutsch. Jeffrey and Robert are interviewing to get a new Air Conditioning Company. The pool will have to be closed for 24 hours to put in new treads on the stairs going into the pool. The new sign for the Fitness Center will be installed next week.

Recommendation of Budget & Finance Committee to Change Chit Renewal: Jeffrey said that at the last B&F Meeting it was recommended by the Committee to change the renewal date for the chit to go on a calendar year not in April. This will keep things much easier on an Accounting/Budget respect. This first year will roll over to begin the calendar year. Julian Melmed moved that we agree with the Budget & Finance Committees recommendation to change the renewal date to January. Burt Dukoff seconded, and the Board unanimously agreed.

Review of Road Consultants report and vote on Roads and Assessment: Jeffrey reported that the Engineer reviewed the roads and areas in need of repair. The roads are definitely showing their age and will need to be re-done. The Villages all voted to defer the right of roads and the assessment and give the Master Board the authority. The cost for materials has gone up 100,000 just in the past 12 months and by the time the work is done the cost could be 1.2 million dollars. There was a lot of suggestions and recommendations being made. Trudy Lubitz made a motion to proceed and move forward on the roads. Stan Smolkin seconded, and the Board unanimously agreed.

The discussion continued regarding how the assessment would be handled. Dennis Deutsch made a motion to have a \$1,400 assessment per household payable in 2 payments. The first payment of \$700 to be paid by December 31, 2019 and the second payment of \$700 payable by April 30, 2020. Teri Schoen seconded, and the Board unanimously agreed. Julian Melmed added that the assessment amount could be adjusted once the numbers have been finalized. The work on the roads would start after the collection of the funds.

Selection of New Security System: Jeffrey and Robert have interviewed 3 Security Companies. The cost is not much different. Their recommendation is to go with Weiser Security Systems, Inc. Teri Schoen made a motion to go ahead with Weiser as our new Security Company starting upon termination of the other Company. Julian Melmed seconded, and the Board unanimously agreed.

Selection of Roof Methodology for Replacements of Roofs: Stan Smolkin reported that Jeffrey, Ira and himself all agreed that the consultants spec sheet had the information and data to evaluate the roof project. The 3 Companies that bid on the work took into account all contractual and legal requirements involved according to Dade County standards. The bid from Gustafson is \$398,410, Graboski \$460,550 and Benny's Roof Systems \$426,950.

Award of Roof Contract: Stan Smolkin made a motion to go with the contract from Benny's Roofing with the condition that Jesse Ramirez be the Foreman for the job. Julian Melmed seconded, and the Board unanimously agreed. The other condition was that the tiles could be ordered now and that they would be responsible for storing the tiles at their site.

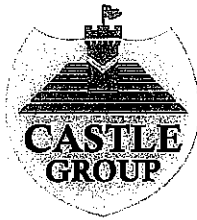
Teri Schoen motioned to adjourn the meeting, Julian Melmed seconded, and the board unanimously agreed. Meeting adjourned at 4:00 p.m.

Respectfully Submitted,

Orchid Banks, Clubhouse Coordinator, for
Castle Management, LLC

Approved:

Teri Schoen, Secretary
The Cascades Residents' Association Inc.



Unparalleled Property Services

THE CASCADES RESIDENTS' ASSOCIATION, INC.
MANAGEMENT REPORT
August 31, 2019

FINANCIAL

Balance Sheet – all balances are as of July 31, 2019

Assets

Current Assets	\$ 1,099,230.72 (Operating Cash \$ 451,998.64)
Reserve Cash	\$ 880,035.48
Other Assets	\$ 104,588.94
Special Assessment	\$ 1,983.09
Total Assets	\$ 2,085,838.23

The Association maintains its operating accounts at Popular Community Bank. The account is interest bearing at the current annual interest rate. The Association is using ICS Sweep Accounts that are insured by FDIC. FDIC insures funds up to \$250,000.00 held in interest bearing accounts.

We recommend the Association have one to three times your monthly operating expenses for an operating balance between \$200,000.00 to \$600,000.00.

Security Deposits

The Association maintains a Security Deposit with the café vendor MLML, Inc. of \$1,250.00.

Excess Operating

The Excess of \$422,207.03 are deposited at a brokerage account at UBS Financial Services, Inc. The funds are invested in a CD Ladder program which includes immediate access to funds in a money market account. The CD's are insured by FDIC and the money market funds are insured by SIPC – Securities Investor Protection Corporation.

Petty Cash

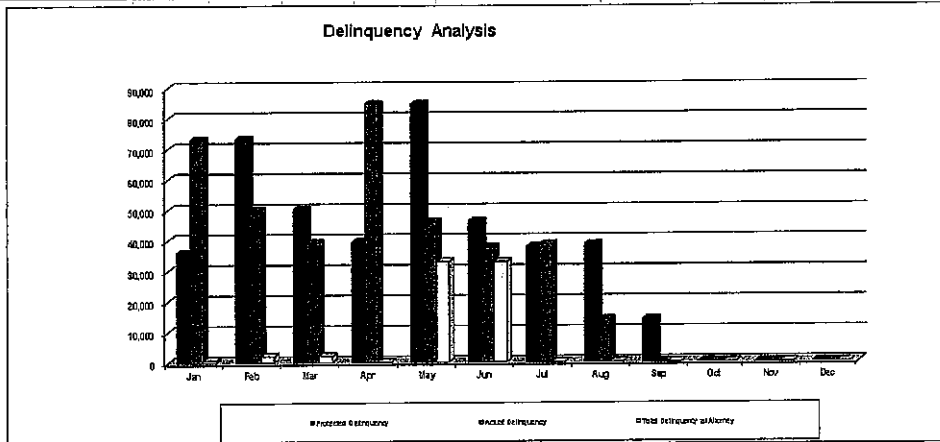
The Association currently maintains a petty cash fund of \$400.00.

Receivables

As of 07/31/2019, the Association has received \$250,759.77 in maintenance. Total delinquency balance as of 07/31/2019 is \$14,045.00. There is NO units in attorney status through the villages (\$ 0.00 which is 0% of total delinquency) as of August 31, 2019.

Cascades' Residents Association, Inc.
Delinquency vs Projected Delinquency Graph 2019

	2018 Year End Balance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Projected Delinquency	\$ 35,964	\$ 73,028	\$ 50,100	\$ 39,159	\$ 84,753	\$ 45,038	\$ 37,698	\$ 38,843	\$ 14,045	\$ -	\$ -	\$ -	\$ -
Actual Delinquency		\$ 36,177	\$ 73,242	\$ 50,513	\$ 38,412	\$ 84,793	\$ 45,251	\$ 37,508	\$ 38,843	\$ 14,045	\$ 213	\$ 0	\$ 0
A/R Gain / (Loss) Projected vs Actual		(36,851)	23,142	11,114	(45,381)	38,766	8,656	(730)	24,598	14,045	213	-	-
Total Delinquency at Attorney	\$ 718	\$ 758	\$ 2,058	\$ 2,058	\$ -	\$ 32,905	\$ 32,905	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Percentage Delinquent Accounts at Attorney		1%	4%	5%	0%	71%	87%	0%	0%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Total # of owners at attorney	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	\$ 1	\$ 1	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -
Average monthly maintenance	207	213	213	213	213	213	213	213	213	213	213	213	213



Other Assets

The Association has \$64,600.74 in prepaid insurance, \$38,344.20 in prepaid expenses, and Maintenance Fees Receivables \$1,619.00.

Reserves Cash

The Association maintains reserve funds in a brokerage account at UBS Financial Services. The funds are invested in a CD ladder program established by the Master Board of Directors. Total Reserve Cash is \$880,035.48 as of 07/31/2019.

Liabilities & Equity

Accrued Expenses

The Association has a total of \$53,356.60 in accrued expenses. These items represent expenses incurred to date but unpaid.

Prepaid Assessment

The Association has \$558.54 in prepaid assessments as of 07/31/2019. These amounts represent maintenance fees paid by owners in advance of when they are due.

Insurance Loan Payables

The Association has an insurance loan payable of \$.00 for the Property and General Liability insurance policy. Due diligence from the Insurance Committee has saved on or kept cost on insurance the same or lower over last year. Commercial Property and Liability Policies renew in June 2020.

Reserve Liabilities

Funds are held in a pooled reserve and are available to be expended for any reserve item. Total Reserve Liabilities are \$880,035.48 as of 07/31/2019.

Owner's Equity

Owners Equity represents the total accumulated maintenance fees collected more than those expended since the inception of the Association. Home Owners Equity is \$753,844.55 as of 07/31/2019. The funds can be used to reduce future assessments or returned to the Owners. The positive balance shows that the Association has been managed in a financially viable manner.

Income and Expense Statement

Summary

The Association maintains revenues less than expenses in July of \$ 35,601.43 YTD. The income is \$30,172.03 after including the Unbudgeted Revenue and Entertainment.

Revenues

Total revenue for the month is \$250,759.77 representing a positive variance of \$1,085.77 from budget.

Expenses

Below are the expense categories that were over budget by \$1,000 or more.

- 520105 – Contingency is over budget (\$1,500.00) Final Payment for Engineers.
- 520119 – Office Expense is over budget (\$1,274.09)
- 705010 – Electricity over budget for the month of (\$2,306.35). includes last months billing
- 705030 – Water & Sewer over budget (\$2,068.74) Journal Adjustment
- 705050 – Cable over budget (\$3,576.80) increase not factored in.
- 700120 – Landscape Replacement over by (\$2,250.00) June and July billed.
- 700121 – Landscape Replacement CK over budget (\$1,800.00) summer beds
- 700210 – Tree Hedge Trimming over budget (\$9,517.00) tree trimming billed.
- 701021 – Irrigation Repairs over budget (\$1,521.42) billing from last month included
- 701040 – Irrigation Water over budget by (1,298.81) due to extra watering dry summer
- 712551 – Pool/Spa Repairs is over budget (\$1,228.00) includes last month billing
- 555400 – Janitorial Salary over budget (\$1,765.22). includes last month's billing

Administrative and Office

General and Administrative expenses were under budget for the month by \$1,085.77

Utilities**Electricity**

Electricity is over budget for the month \$2,306.35 includes last month billing

Water & Sewer

Water & sewer is over budget for the month with a variance of (\$2,068.74)

Other Utilities

Cable TV is over budget for the month with a variance of (\$3,576.80) budget does not include increase

Grounds Maintenance**Grounds**

Ground Maintenance expenses are over budget by (\$11,828.68). Tree trimming bill.

Access Control/Gatehouse

Security System Expenses were under budget for the month with a variance of \$1,370.42

Recreation (Sports, Aquatic & Tennis)

This category is under budget for the month with a variance of \$4,243.46

Clubhouse

This category is (\$1,615.94) over budget for July.

ADMINISTRATIVE

Management is working on bids for street repair pursuing several options to present to the board for consideration.

Management working with contractors and committee for addition to Tennis Gazebo. Still in progress and moving forward. Currently in for permitting to start the project. County building department sent back notes from the permitting.

Preserve work has come to a complete stand still management has asked the vendor if they will be continuing. Response is slow but the company has indicated that they must completed to be in compliance with SFWMD

Working with Cypress/Comcast (Sub-Contractor to Comcast) to correct issues with fiber optic runs. 3 pods are working, and installation continues with the 4th pod having issues but comcast along with Precision are waiting on a part to resolve.

MAINTENANCE/JANITORIAL

Touch up painting is under way in the clubhouse

Maintenance and staff prepared Cascades for hurricane Dorian

Tennis fencing work has begun and in progress, paint to begin and caps to be installed on the poles

LANDSCAPING

Additional beds were planted removing older plantings that were tired. Beds came out great thank to Landscape Chairs directions.

ARCHITECTURAL

4 Applications with 4 approvals for the month in the villages.

VIOLATIONS

6 Violation sent in July with 4 resolved and 2 pending

WORK ORDERS

Master – 19 General Maintenance opened, 11 closed during the month

Lalique – 9 Clean & Green opened, 7 closed during the month

Limoge – 7 Clean & Green opened, 4 closed during the month

Waterford – 10 Clean & Green opened, 6 closed during the month

Wedgewood – 16 Clean & Green opened, 14 closed during the month

RECOMMENDATIONS

Consideration of replacing Pavers at the main entrance and common areas.

Budget for future replacement of outside light poles in common area's to be replaced from original to updated fixtures.

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NEW BUSINES

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Unparalleled Property Services

The Cascades Residents' Association, Inc.

07/31/2019

Financial Statements

For Management Purposes Only

Prepared by:
Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

c/o Castle Management, LLC.
6601 Cascades Isles Blvd
Bovnton Beach FL 33437

Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

		Operating	Reserve	Total
ASSETS				
CURRENT ASSETS				
100010	Popular Comm Bank - Operating w/ ICS Swe	451,998.64	0.00	451,998.64
100026	Popular Comm Bank - Caf� w/ ICS Sweep	128,060.26	0.00	128,060.26
100047	Popular Comm Bank - Entert w/ ICS Sweep	111,268.41	0.00	111,268.41
100146	UBS Financial Services-Excess Operating	422,207.03	0.00	422,207.03
120011	Due to/from Reserves	(14,703.62)	0.00	(14,703.62)
104000	Petty Cash	400.00	0.00	400.00
	TOTAL CURRENT ASSETS	1,099,230.72	0.00	1,099,230.72
RESERVE CASH				
102180	UBS Financial Services - Reserves	0.00	865,331.86	865,331.86
120020	Due to/from Operating	0.00	14,703.62	14,703.62
	TOTAL RESERVE CASH	0.00	880,035.48	880,035.48
SPECIAL ASSESSMENT CASH				
100027	Popular Bank - SPA	1,983.09	0.00	1,983.09
	TOTAL SPECIAL ASSESSMENT CASH	1,983.09	0.00	1,983.09
OTHER ASSETS				
110010	Maintenance Fees Receivable	1,619.00	0.00	1,619.00
140000	Prepaid Expenses	38,344.20	0.00	38,344.20
150000	Prepaid Insurance	64,600.74	0.00	64,600.74
100001	Deposits - Utilities	25.00	0.00	25.00
	TOTAL OTHER ASSETS	104,588.94	0.00	104,588.94
	TOTAL ASSETS	1,205,802.75	880,035.48	2,085,838.23

c/o Castle Management, LLC.
6601 Cascades Isles Blvd
Boynton Beach FL 33437

Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

		Operating	Reserve	Total
LIABILITIES & EQUITY				
LIABILITIES				
210010	Accrued Accounting Fees	3,099.96	0.00	3,099.96
210031	Accrued Expenses	53,356.60	0.00	53,356.60
220000	Prepaid Assessments	558.54	0.00	558.54
240400	Cafe Facility Deposit	1,250.00	0.00	1,250.00
250110	Deferred Entertainment Income	77,491.94	0.00	77,491.94
250150	Deferred Cafe Income	129,929.17	0.00	129,929.17
250250	Deferred Cable Income	186,271.76	0.00	186,271.76
	TOTAL LIABILITIES	451,957.97	0.00	451,957.97
SPECIAL ASSESSMENT				
260121	SPA Interest Income	0.23	0.00	0.23
	TOTAL SPECIAL ASSESSMENT	0.23	0.00	0.23
RESERVE LIABILITIES				
	Reserves - Pooled	0.00	703,388.48	703,388.48
350055	Reserves Capital Contribution	0.00	176,647.00	176,647.00
	TOTAL RESERVE LIABILITIES	0.00	880,035.48	880,035.48
HOME OWNERS' EQUITY				
350100	Prior Year Surplus / (Deficit)	(10,526.06)	0.00	(10,526.06)
360000	Prior Years Surplus/(Deficit)	734,198.58	0.00	734,198.58
	Current Surplus/(Deficit)	30,172.03	0.00	30,172.03
	TOTAL HOME OWNER'S EQUITY	753,844.55	0.00	753,844.55
	TOTAL LIABILITIES & EQUITY	1,205,802.75	880,035.48	2,085,838.23

c/o Castle Management, LLC.
 6601 Cascades Isles Blvd
 Boynton Beach FL 33437

CR The Cascades Residents' Association, Inc.
 Income Statement
 07/31/2019

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 Castle Management, LLC.
 12270 SW 3rd Street, Suite 200
 Plantation FL 33325

Description	Current Period		Variance	Actual	Year To Date		Variance	Yearly Budget
	Actual	Budget			Budget	Budget		
Revenues								
400100 Maintenance Fees	\$ 245,920.00	\$ 245,921	\$ (1.00)	\$ 1,721,440.00	\$ 1,721,447	\$ (7.00)	\$ 2,951,053	
401110 Interest Revenue	822.77	0	822.77	3,931.13	0	3,931.13	0	
420120 Fitness Fees Revenue	2,014.00	1,750	264.00	15,606.00	12,250	3,356.00	21,000	
420151 Comcast Rebate	2,003.00	2,003	0.00	14,021.00	14,021	0.00	24,035	
Total Revenues	\$ 250,759.77	\$ 249,674	\$ 1,085.77	\$ 1,754,998.13	\$ 1,747,718	\$ 7,280.13	\$ 2,996,088	
General & Administrative Expenses								
510100 Insurance	\$ 7,118.24	\$ 6,359	\$ (759.24)	\$ 46,677.12	\$ 44,513	\$ (2,164.12)	\$ 76,311	
520105 Contingency	2,250.00	750	(1,500.00)	9,882.60	5,250	(4,632.60)	9,000	
520115 Postage & Mailings	19.20	833	813.80	1,887.55	5,831	3,943.45	10,000	
520116 Grid	0.00	150	150.00	0.00	1,050	1,050.00	1,800	
520119 Office Expenses	3,066.09	1,792	(1,274.09)	18,603.44	12,544	(6,059.44)	21,500	
520160 Miscellaneous	0.00	0	0.00	25.62	0	(25.62)	0	
530100 Accounting Fees	500.00	500	0.00	1,300.00	3,500	2,200.00	6,000	
530110 Legal Fees	133.90	1,333	1,199.10	4,773.55	9,331	4,557.45	16,000	
540116 Taxes & Licenses	0.00	167	167.00	700.00	1,169	469.00	2,000	
555100 Office Personnel	22,529.19	23,506	976.81	156,184.50	164,542	8,357.50	282,068	
555105 Bonus Payments	0.00	1,000	1,000.00	0.00	7,000	7,000.00	12,000	
600000 Management Services Contract	2,884.00	2,884	0.00	20,188.00	20,188	0.00	34,608	
713022 Social Activities/Events	(123.50)	333	456.50	763.99	2,331	1,567.01	4,000	
Total General & Administrative Expenses	\$ 38,377.12	\$ 39,607	\$ 1,229.88	\$ 260,986.37	\$ 277,249	\$ 16,262.63	\$ 475,287	
Utilities								
705010 Electricity	\$ 9,806.35	\$ 7,500	\$ (2,306.35)	\$ 54,609.49	\$ 52,500	\$ (2,109.49)	\$ 90,000	
705030 Water & Sewer	2,849.74	781	(2,068.74)	7,730.23	5,467	(2,263.23)	9,371	
705050 Cable TV	70,884.80	67,308	(3,576.80)	487,945.95	471,156	(16,789.95)	807,694	
705060 Trash Removal	1,076.30	1,162	85.70	5,973.93	8,134	2,160.07	13,949	
705070 Telephone	981.85	1,208	226.15	6,826.78	8,456	1,629.22	14,500	
705075 Internet Service	846.31	1,125	278.69	7,838.62	7,875	36.38	13,500	
Total Utilities	\$ 86,445.35	\$ 79,084	\$ (7,361.35)	\$ 570,925.00	\$ 553,588	\$ (17,337.00)	\$ 949,014	

c/o Castle Management, LLC.
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 Income Statement
 07/31/2019

08/22/2019 7:31 PM Page: 2
 Castle Management, LLC.
 12270 SW 3rd Street, Suite 200
 Plantation FL 33325

Description	Actual		Current Period		Variance		Actual		Year To Date		Variance		Yearly	
			Budget					Budget						Budget
Grounds Maintenance														
700100 Lawn Maintenance	\$	20,027.39	\$	20,027	\$	(0.39)	\$	140,491.53	\$	140,189	\$	(302.53)	\$	240,329
700110 Landscape Maint CK		1,860.00		1,690		(170.00)		10,860.00		11,830		970.00		20,280
700120 Landscape Replacement		4,750.00		2,500		(2,250.00)		24,279.00		17,500		(6,779.00)		30,000
700121 Landscape Replacement - CK		2,929.00		1,129		(1,800.00)		19,566.50		7,903		(11,663.50)		13,550
700150 Sod Replacement		0.00		833		833.00		0.00		5,831		5,831.00		10,000
700200 Tree Maintenance		0.00		0		0.00		400.00		0		(400.00)		0
700210 Tree / Hedge Trimming		14,100.00		4,583		(9,517.00)		14,100.00		32,081		17,981.00		55,000
701021 Irrigation - Repairs & Supplies		917.33		1,000		82.67		1,868.13		7,000		5,131.87		12,000
701040 Irrigation - Water		8,354.42		6,833		(1,521.42)		51,707.30		47,831		(3,876.30)		82,000
701100 Lake Maintenance Contract		2,155.00		2,404		249.00		17,543.04		16,828		(715.04)		28,843
701121 Lake Restoration		0.00		417		417.00		0.00		2,919		2,919.00		5,000
702019 Weirs-Repairs & Maintenance		0.00		125		125.00		0.00		875		875.00		1,500
702080 Repairs & Maintenance - Lighting		0.00		417		417.00		0.00		2,919		2,919.00		5,000
702090 Lights/Holiday		0.00		875		875.00		0.00		6,125		6,125.00		10,500
702130 Golf Cart Repairs		318.21		250		(68.21)		1,457.39		1,750		292.61		3,000
702161 Termite Protection		3,333.33		3,333		(0.33)		23,333.31		23,331		(2.31)		40,000
703010 Fountain - Repairs & Maintenance		0.00		500		500.00		250.00		3,500		3,250.00		6,000
Total Grounds Maintenance	\$	58,744.68	\$	46,916	\$	(11,828.68)	\$	305,856.20	\$	328,412	\$	22,555.80	\$	563,002
Access Control/Gatehouse														
704100 Security - Contract	\$	12,702.58	\$	13,031	\$	328.42	\$	90,047.08	\$	91,217	\$	1,169.92	\$	156,373
704220 Repairs & Maintenance - Gate Arms		0.00		792		792.00		11,003.35		5,544		(5,459.35)		9,500
704230 Gatehouse - Repairs & Maintenance		0.00		250		250.00		522.50		1,750		1,227.50		3,000
Total Access Control/Gatehouse	\$	12,702.58	\$	14,073	\$	1,370.42	\$	101,572.93	\$	98,511	\$	(3,061.93)	\$	168,873
Recreation (Sports, Aquatic & Tennis)														
711370 Bocce Court Maintenance	\$	0.00	\$	83	\$	83.00	\$	0.00	\$	581	\$	581.00	\$	1,000
712551 Pool / Spa Repairs & Parts		2,895.00		1,667		(1,228.00)		12,746.00		11,669		(1,077.00)		20,000
712555 Pool / Spa Maintenance Contract		0.00		2,881		2,881.00		22,100.00		20,167		(1,933.00)		34,566
712600 Tennis Court Maintenance		2,703.74		2,785		81.26		19,052.18		19,495		442.82		33,420
712602 Tennis Court Repairs & Supplies		123.05		2,083		1,959.95		1,185.05		14,581		13,395.95		25,000
712631 Tennis Pro		3,376.50		3,377		0.50		23,635.50		23,639		3.50		40,518
713400 Fitness Equipment Maintenance		0.00		121		121.00		0.00		847		847.00		1,450
713401 Fitness Center Repairs & Supplies		80.25		188		107.75		1,859.43		1,316		(543.43)		2,250
713430 Fitness Instructors		3,626.00		3,863		237.00		26,742.00		27,041		299.00		46,350
Total Recreation (Sports, Aquatic & Tenn	\$	12,804.54	\$	17,048	\$	4,243.46	\$	107,320.16	\$	119,336	\$	12,015.84	\$	204,554

c/o Castle Management, LLC.
 6601 Cascades Isles Blvd
 Boynton Beach FL 33437

Castle Management, LLC.
 12270 SW 3rd Street, Suite 200
 Plantation FL 33325

CR The Cascades Residents' Association, Inc.
 Income Statement
 07/31/2019

Description	Current Period		Variance	Year To Date		Variance	Yearly Budget
	Actual	Budget		Actual	Budget		
Clubhouse							
555400 Janitorial - Clubhouse	\$ 22,193.22	\$ 20,428	\$ (1,765.22)	\$ 137,623.84	\$ 142,996	\$ 5,372.16	\$ 245,138
555805 Janitorial Supplies	538.94	983	444.06	5,210.92	6,881	1,670.08	11,800
702000 General Repairs & Maintenance	6,070.78	5,833	(237.78)	50,949.46	40,831	(10,118.46)	70,000
702075 Air Conditioning-Maintenance Contract	0.00	227	227.00	680.00	1,589	909.00	2,720
702076 Air Conditioning-Repairs	1,378.00	417	(961.00)	3,032.00	2,919	(113.00)	5,000
702160 Interior Pest Control	645.00	250	(395.00)	3,140.00	1,750	(1,390.00)	3,000
706010 Alarm / Sprinkler Maintenance Contract	0.00	125	125.00	1,291.61	875	(416.61)	1,500
706020 Alarm / Sprinkler Repairs & Maintenance	0.00	250	250.00	5,243.59	1,750	(3,493.59)	3,000
713026 Audio / Visual	(530.00)	167	697.00	45.98	1,169	1,123.02	2,000
Total Clubhouse	\$ 30,295.94	\$ 28,680	\$ (1,615.94)	\$ 207,217.40	\$ 200,760	\$ (6,457.40)	\$ 344,158
Cafe Expenses							
711390 Miscellaneous Cafe Operating Expense	\$ 3,688.09	\$ 2,083	\$ (1,605.09)	\$ 11,934.15	\$ 14,581	\$ 2,646.85	\$ 25,000
705026 Electricity - Cafe	1,362.11	1,792	429.89	8,842.17	12,544	3,701.83	21,500
705036 Water & Sewer - Cafe	111.98	142	30.02	627.46	994	366.54	1,700
705084 Gas - Cafe	1,211.61	1,083	(128.61)	9,945.86	7,581	(2,364.86)	13,000
Total Cafe Expenses	\$ 6,373.79	\$ 5,100	\$ (1,273.79)	\$ 31,349.64	\$ 35,700	\$ 4,350.36	\$ 61,200
Reserves							
900100 General Reserves	\$ 19,167.00	\$ 19,167	\$ 0.00	\$ 134,169.00	\$ 134,169	\$ 0.00	\$ 230,000
Total Reserves	\$ 19,167.00	\$ 19,167	\$ 0.00	\$ 134,169.00	\$ 134,169	\$ 0.00	\$ 230,000
Total Expense before Unbudget Exp	\$ 264,911.00	\$ 249,675	\$ (15,236.00)	\$ 1,719,396.70	\$ 1,747,725	\$ 28,328.30	\$ 2,996,088
Net Income (Loss) before Unbudget Rev/Ex	\$ (14,151.23)	\$ (1)	\$ (14,150.23)	\$ 35,601.43	\$ (7)	\$ 35,608.43	\$ 0

c/o Castle Management, LLC.
 6601 Cascades Isles Blvd
 Boynton Beach FL 33437

CR The Cascades Residents' Association, Inc.
 Income Statement
 07/31/2019

Description	Current Period		Variance	Year To Date		Variance	Yearly Budget
	Actual	Budget		Actual	Budget		
Unbudgeted Revenue							
400400 Late Fees	\$ 0.00	\$ 0	\$ 0.00	\$ (15.00)	\$ 0	\$ (15.00)	\$ 0
400550 Cafe Income	0.00	0	0.00	35,364.15	0	35,364.15	0
420900 Misc Revenue	50.00	0	50.00	1,588.26	0	1,588.26	0
Total Unbudgeted Revenue	\$ 50.00	\$ 0	\$ 50.00	\$ 36,937.41	\$ 0	\$ 36,937.41	\$ 0
Entertainment							
420130 Entertainment Revenue	\$ 2,280.00	\$ 0	\$ 2,280.00	\$ 15,615.77	\$ 0	\$ 15,615.77	\$ 0
713020 Entertainment Expenses	1,561.54	0	(1,561.54)	57,982.58	0	(57,982.58)	0
Total Entertainment	\$ (718.46)	\$ 0	\$ 718.46	\$ 42,366.81	\$ 0	\$ (42,366.81)	\$ 0
Net Income (Loss)	\$ (13,382.77)	\$ (1)	\$ (13,381.77)	\$ 30,172.03	\$ (7)	\$ 30,179.03	\$ 0

Delinquent Report
CR Cascades Residents
08/31/2019

CR

Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

Unit Space	R Sts Type	Resident Co-Resident	Move In Description	Move Out	Deposit Date	Amount	Current	30 Days	60 Days	90 Days
CR-LQTR - CR - TREVES WAY										
6794	03 C	Frederick Siegel 6794 Treves Way Boynton Beach FL 33437	03/01/2018			24.00				24.00
CR-WCSH - CR - SHERBROOK DRIVE										
6541	03 C	Charles Walker 6541 Sherbrook Drive Boynton Beach FL 33437	08/02/2019			815.00	815.00			
CR-WOGR - WO - GRANVILLE AVE										
7422	03 P	Federal National Mtg 12425 28th Street North Ste. 200 St. Petersburg FL 33716	04/16/2019	08/23/2019		1,575.00				1,575.00
CR-WOWH - CR - WHITFIELD AVE										
7234	02 C	Richard Ainsworth 8983 Stone Pier Drive Boynton Beach FL 33472	01/04/2019			10.00				10.00
Entity Totals Delinquent						2,424.00	815.00	0.00	0.00	1,609.00
Prepays						0.00	0.00	0.00	0.00	0.00
Net						2,424.00	815.00	0.00	0.00	1,609.00
Net Distribution										
CC Capital Contribution						829.00	795.00	0.00	0.00	34.00
LA Collection Cost						50.00	0.00	0.00	0.00	50.00
LF Late Fee						25.00	0.00	0.00	0.00	25.00
LL Late Ltr Admin						220.00	20.00	0.00	0.00	200.00
SM Special Assessment						650.00	0.00	0.00	0.00	650.00
SP Special Assessment						650.00	0.00	0.00	0.00	650.00

LQ

Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

Unit Space	R Sts Type	Resident Co-Resident	Move In CC	Move Out Description	Deposit Date	Amount	Current	30 Days	60 Days	90 Days
LQ-CHTR - LQ - CHIMERE TERRACE										
6843	01 C	Jacob Selip		03/21/2005		35.00				35.00
6892	01 C	Rita Weiss		11/30/1999		35.00				35.00
		Auth: Debbie Pielet								
6924	03 C	Jodi Straley		05/01/2017		35.00				35.00
LQ-ELIS - LQ - EAST LISERON										
6631	02 C	Todd Barber		06/19/2015		1,410.00	20.00	45.00	1,345.00	
6695	01 C	Martin Bader		11/30/1999		10.00			10.00	
6719	01 C	Joseph Perry		11/30/1999		35.00		35.00		
6767	02 C	Solomon Ovidia		04/08/2010		1,400.00	20.00	45.00	1,335.00	
LQ-TRWY - LQ - TREVES WAY										
6753	01 C	Gilbert Cohen		11/30/1999		1,410.00	20.00	45.00	1,345.00	
3849	01 C	Gertrude Kass		11/30/1999		45.00				45.00
3866	01 C	Richard Schneider		11/30/1999		55.00			45.00	10.00
3880	01 C	Phyllis Keehn		01/12/2007		35.00				35.00
LQ-WLIS - LQ - WEST LISERON										
3807	01 C	Bernard Stark		01/31/2002		80.00			45.00	35.00
3863	02 C	Robert Gordon, Trustee		12/28/2012		20.00				20.00
3887	02 C	Robert Matulis		05/10/2017		10.00			10.00	
		Entity Totals Delinquent				4,615.00	60.00	170.00	4,135.00	250.00
		Prepays				0.00	0.00	0.00	0.00	0.00
		Net				4,615.00	60.00	170.00	4,135.00	250.00
		Net Distribution								
		CH Chit Replenishment				250.00	0.00	0.00	0.00	250.00
		LF Late Fee				75.00	0.00	75.00	0.00	0.00
		LL Late Ltr Admin				120.00	60.00	60.00	0.00	0.00
		NS NSF Fee				35.00	0.00	35.00	0.00	0.00
		QA Quarterly Assessment				1,730.00	0.00	0.00	1,730.00	0.00
		QM Master Assessment				2,405.00	0.00	0.00	2,405.00	0.00

LI

Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

Unit Space	R Sts Type	Resident Co-Resident	Move In CC	Move Out Description	Deposit Date	Amount	Current	30 Days	60 Days	90 Days
LI-HVCR - LI - HAVILAND CIRCLE										
7038	01 C	Marlene Febeo		11/15/2004		110.00			110.00	
7042	02 C	Stephen Schnell		01/03/2013		45.00				45.00
7085	01 C	Marvin Fleisher Trust		11/30/1999		840.00	20.00	370.00	450.00	
7153	01 C	Sandra Brumer		11/30/1999		20.00			20.00	
7189	01 C	Michael Schwartz		11/30/1999		35.00			35.00	
7297	02 C	Charlene Lovelass		12/21/2016		20.00			20.00	
7370	02 C	Phyllis Glassman		04/12/2011		45.00			45.00	
		Authrozied- Alyssa Kessler								
7390	01 C	Phyllis Cohen		11/30/1999		45.00			45.00	
LI-LOCT - LI - LOUISIANE COURT										
7166	1 C	Harvey Raizin		11/30/1999		20.00				20.00
7207	01 C	Sheldon Mindich		11/30/1999		20.00			20.00	
		Auth:Gail								
LI-TOCT - LI - TOSCANE COURT										
7271	03 C	David Redelheim		05/31/2019		45.00			45.00	
7278	01 C	Irwin Rausch		11/30/1999		35.00		35.00		
7283	01 C	Lawrence Razler		11/30/1999		45.00				45.00
		Entity Totals Delinquent				1,325.00	20.00	405.00	790.00	110.00
		Prepays				0.00	0.00	0.00	0.00	0.00
		Net				1,325.00	20.00	405.00	790.00	110.00
		Net Distribution								
		CH Chit Replenishment				110.00	0.00	0.00	0.00	110.00
		LL Late Ltr Admin				40.00	20.00	20.00	0.00	0.00
		NS NSF Fee				35.00	0.00	35.00	0.00	0.00
		QA Quarterly Assessment				280.00	0.00	0.00	280.00	0.00
		QM Master Assessment				60.00	0.00	0.00	60.00	0.00
		WO Work Order				800.00	0.00	350.00	450.00	0.00

WC

Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

Unit Space	R Sts Type	Resident Co-Resident	Move In CC	Move Out Description	Deposit Date	Amount	Current	30 Days	60 Days	90 Days
WC-ALTR - WC - ALANA TERRACE										
1549	01 C	Kurt Weiss		11/30/1999		20.00				20.00
1557	01 C	Seymour Berkowitz		11/30/1999		25.00				25.00
WC-BATR - WC - BALLYLEE TERR										
1535	02 C	Pamela Krammer		04/17/2018		1,313.00	20.00	45.00	1,228.00	20.00
WC-CAAV - WC - CASTLEMAINE AVE										
6797	03 C	Abner Salant		03/19/2013		10.00			10.00	
6838	01 C	Steven Rayman		11/30/1999		10.00				10.00
6902	01 C	Henry Samuel		11/30/1999		0.96			0.96	
6981	01 C	Michael Corbett		12/15/2005		1,293.00	20.00	45.00	1,228.00	
6996	1 C	Solomon Danels		11/30/1999		35.00			35.00	
7021	01 C	Herbert Evelyn		11/30/1999		35.00				35.00
7045	02 C	Marc Rubin		07/07/2012		34.96	34.96			
WC-CHLN - WC - CHERRYBROOK LN										
1579	01 C	Ann Wohl		11/30/1999		45.00				45.00
WC-LIAV - WC - LISMORE AVENUE										
1880	01 C	Morton Newman		11/30/1999		20.00				20.00
976	01 C	Bernard Kaplan		11/30/1999		20.00			20.00	
024	03 C	Diane Kraus		05/03/2017		10.00				10.00
WC-MARD - WC - MAYBROOK ROAD										
561	01 C	Robert Cohose		11/30/1999		10.00			10.00	
571	01 C	Morton Hochberg		11/30/1999		45.00			45.00	
320	02 C	Lewis Kanner		11/28/2011		10.00				10.00
WC-SHDR - WC - SHERBROOK DRIVE										

Delinquent Report
WC Waterford at the Cascade
08/31/2019

WC

Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

Unit Space	R Sts Type	Resident Co-Resident	Move In CC Description	Move Out	Deposit Date	Amount	Current	30 Days	60 Days	90 Days
6541	03 C	Charles Walker	08/02/2019			842.00	842.00			
6564	01 C	Gerald Fishman	11/30/1999			35.00				35.00
6588	02 C	Stephen Young	05/07/2018			15.00				15.00
6600	01 C	Jerome Leighton	11/30/1999			35.00				35.00
6612	01 C	Evelyn Connor	11/30/1999			45.00			45.00	
6685	03 C	Jetty Sawyer	03/28/2016			25.00			25.00	
6697	02 C	Nathan Abramson	07/22/2008			270.00	20.00	250.00		
6732	02 C	Simon Belsky	08/28/2015			35.00				35.00
Entity Totals Delinquent						4,238.92	936.96	340.00	2,646.96	315.00
Prepays						0.00	0.00	0.00	0.00	0.00
Net						4,238.92	936.96	340.00	2,646.96	315.00
Net Distribution										
CC Capital Contribution						433.00	433.00	0.00	0.00	0.00
CH Chit Replenishment						315.00	0.00	0.00	0.00	315.00
LF Late Fee						50.00	0.00	50.00	0.00	0.00
LL Late Ltr Admin						120.00	80.00	40.00	0.00	0.00
NS NSF Fee						34.96	34.96	0.00	0.00	0.00
QA Quarterly Assessment						946.00	0.00	0.00	946.00	0.00
QM Master Assessment						2,089.96	389.00	0.00	1,700.96	0.00
WO Work Order						250.00	0.00	250.00	0.00	0.00

Delinquent Report
WO Wedgewood at the Cascade
08/31/2019

WO

Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

Unit Space	R Sts Type	Resident Co-Resident	Move In CC	Move Out Description	Deposit Date	Amount	Current	30 Days	60 Days	90 Days
WO-CHRD - WO - CHORALE ROAD										
7337	02 C	Michael Vinacco		09/22/2016		10.00			10.00	
7343	02 C	Alfred Maroun		09/04/2008		289.00	40.00	45.00	204.00	
7487	01 C	Sandra Shapin		11/30/1999		11.00				11.00
WO-FOCT - WO - FOXWORTH COURT										
7176	01 C	Roslyn Ofgang		11/30/1999		19.96			19.96	
WO-GRAV - WO - GRANVILLE AVE										
7152	01 C	Morton Slapin		05/02/2005		19.00			19.00	
7194	02 C	Brian Lockwood		03/29/2019		1,314.00	40.00	45.00	1,229.00	
7200	02 C	Donald Bromberg		03/16/2016		30.00			30.00	
725	01 C	William Leon		11/30/1999		34.96			34.96	
7284	01 C	Marie Cucurella		01/04/2007		45.00			45.00	
7338	03 C	Cathy Donnelly		12/13/2011		10.00				10.00
7500	01 C	Elaine Barish		11/30/1999		35.00		35.00		
WO-LARD - WO - LAWTON ROAD										
1593	01 C	Diane Sternberg		11/30/1999		9.00			9.00	
WO-WHAV - WO - WHITFIELD AVE										
7144	04 C	Yana Sigalov		06/26/2019		640.00	40.00		600.00	
7149	01 C	David Zimbalist		11/30/1999		20.00				20.00
7216	01 C	Ronald Gelb		11/30/1999		25.00			25.00	
234	02 C	Richard Ainsworth		01/04/2019		1,354.00	40.00	45.00	1,229.00	40.00
Entity Totals Delinquent						3,865.92	160.00	170.00	3,454.92	81.00
Prepays						0.00	0.00	0.00	0.00	0.00
Net						3,865.92	160.00	170.00	3,454.92	81.00
Net Distribution										
CC Capital Contribution						377.00	0.00	0.00	377.00	0.00
CH Chit Replenishment						304.00	0.00	0.00	223.00	81.00
LF Late Fee						75.00	0.00	75.00	0.00	0.00

Delinquent Report
WO Wedgewood at the Cascade
08/31/2019

WO

Castle Management, LLC.
 12270 SW 3rd Street, Suite 200
 Plantation FL 33325

Unit Space	R Sts Type	Resident Co-Resident	Move In CC	Move Out Description	Deposit Date	Amount	Current	30 Days	60 Days	90 Days
			LL	Late Ltr Admin		220.00	160.00	60.00	0.00	0.00
			NS	NSF Fee		35.00	0.00	35.00	0.00	0.00
			QA	Quarterly Assessment		1,117.00	0.00	0.00	1,117.00	0.00
			QM	Master Assessment		1,737.92	0.00	0.00	1,737.92	0.00

CR	Building	Unit	Resident	ResName	AppNum	Comment	Adapt	Checks	Control	Balance	Per	Order	Balance	Phone	Address	Address	Credit	History	Code	Description	Last	Date	Note
CR	CR-LUH	7117	03	Canos	306108		True								7117 Harvard Circle		DL		DL	Default Letter		8/15/2019	Do Not Send
CR	CR-WCSH	6541	03	Walker	305992		True								6541 Sherbrook Drive		DL		DL	Default Letter		8/15/2019	Not 90 Days

LO	Building	Unit	Headline	Legal Name	ADP Key	Comments	Accept Checks	Current Balance	Final Due Balance	Balance	Phone	Address	email Address	Credit History	Code	Description	Last Default Date	Notes
LO	LO-ELLS	6631	02	Overde	1892		True	1410	1390	1390	561-292-3212	6631 East Laseon		DL	Default Letter	8/15/2019	Not 90 Das	
LO	LO-TRWY	6753	01	Cohen	45287		True	1400	0	0	561-742-0811	6753 Treves Way	darom@aol.com	DL	Default Letter	8/15/2019	Do not send	

LI	Building	Unit	Feeder	Last Name	Appt Num	Comment	Accept	Current Balance	Past Due Balance	Phone	Address	Serial #	Address	Order	Factory Code	Description	Leak Date	Notes
LI	LH-VCR	7088	01	Felbo	45331		True	110	110	110 866-798-7067	7088 Highland Circle			DL		Default Letter	8/15/2019	Do not send
LI	LH-VCR	7085	01	Fleisher Trust	45345		True	20	20	20 561-742-7253	7085 Highland Circle			DL		Default Letter	8/15/2019	Do not send
LI	LH-VCR	7117	03	Cantos	306109		True	0	0	0	7117 Highland Circle			DL		Default Letter	8/15/2019	Do not send

Cell Entry	Full Name	Unit	Resident	Last Name	App Number	Commitment	Accepted	Checked	Current Balance	Paid Due	Balance	Phone	Address	Other Address	Credit History	Code	Description	Last Default Date	Notes
WC	WC-BATR	1535	02	Krammer	255995		True		1313	1293			11535 Baltimore Ave	PO BOX 100	DL		Default Letter	8/15/2019	Not Sent
WC	WC-CAAV	6981	01	Connet	45725		True		20	0	20	561-742-8016	6981 Castlemore Avenue	OCLSM@COTMALL.COM	DL		Default Letter	8/15/2019	Do Not Send
WC	WC-MARD	6900	02	Fainrod	118222		True		0	0	0	561-200-4091	6600 Meadowbrook Road	mailto:fainrod@seul.com	DL		Default Letter	8/15/2019	Do Not Send
WC	WC-SHIDR	6941	03	Walker	305994		True		942	0	942		6941 Shepherd Drive		DL		Default Letter	8/15/2019	Do Not Send
WC	WC-SHIDR	6697	02	Atamson	75507		True		270	250	270	631-696-5054	6697 Shephard Drive		DL		Default Letter	8/15/2019	Do Not Send



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1															
2			New Year's Day (January 1)			Easter (April 21)	Memorial Day (May 27)		Independence Day (July 4)	Labour Day (September 2)	Thanksgiving (November 28-29)	Christmas Day (December 25)			
3			New Year's Day (January 1)			Passover (April 18-19, April 27)	Memorial Day (May 27)		Independence Day (July 4)	Labour Day (September 2)	Thanksgiving (November 28-29)	Christmas Day (December 25)			
4															
5			January 10, 2019 Master Board Meeting	2/14/2019, 9:30am	3/14/19, 2pm	4/11/19, 2pm	5/19/19, 2pm	6/09/2019, 2pm	No Meeting	8/09/2019, 2pm	9/12/2019, 2pm	10/10/2019, 2pm	11/07/2019, 2pm	12/12/2019, 2pm	
6			Wednesday Jan 10, 2pm, Limoge Jan 16, 2pm, Laigue January 22, 4pm, Wedgewood Jan 24, 2pm	Master, 02/03/2018 CH 3Ballroom 2PM											
7															
8															
9															
10			Daily 5 - Minute Huddle 9:30 AM or 2:30PM depending on day	Daily 5 - Minute Huddle 9:30 AM or 2:30PM depending on day	Daily 5 - Minute Huddle 2:30pm	Daily 5 - Minute Huddle 2:30pm	Daily 5 - Minute Huddle 2:30pm	Daily 5 - Minute Huddle 2:30pm	Daily 5 - Minute Huddle 2:30pm	Daily 5 - Minute Huddle 2:30pm	Daily 5 - Minute Huddle 2:30pm	Daily 5 - Minute Huddle 2:30pm	Daily 5 - Minute Huddle 2:30pm	Daily 5 - Minute Huddle 2:30pm	
11			Meet the Coordinators, January 18th at 7 PM in the Ballroom												
12															
13			Prepare 90 Day Reviews	Prepare 90 Day Reviews	Prepare 90 Day Reviews	Prepare 90 Day Reviews	Prepare 90 Day Reviews	Prepare 90 Day Reviews	Prepare 90 Day Reviews	Prepare 90 Day Reviews	Prepare 90 Day Reviews	Prepare 90 Day and Annual Reviews	Prepare 90-Day and Annual Reviews	Prepare 90-Day and Annual Reviews	
14			Review approved 2018 Budget for planning		Job Description - Inspection		Set up budget template (email). Ensure site name is listed on budget. correct formulas, etc.	Review contracts. In June/July, look out for Meeting Notice Department email advising to record official budget meeting.	Training webinar with all PM's will be held to outline budget process and any system changes. PM's will create a Budget template, to submit to Boards (sample found in Castles)	Prepare first draft budget using June YTD. Deadline is July 31st. Confirm budget date and complete timeline of when mailing needs to go out. Budget meeting should not be held in December.	All first drafts to be completed using June financial data. Start creating draft cover letter that will accompany the budget to the residents.	All draft budgets to be sent no later than by Sept 18. Ensure budget mail out is approved TEN (10) days prior to the required mailout date.	PM webinar on the coupon ordering process. Finalize budget cover memo's. Ensure budget mail out is approved TEN (10) days prior to the required mailout date.	Ensure budget mail out is approved TEN (10) days prior to the required mailout date.	NO Budget meetings allowed after Thanksgiving Day
15							Loyds of London Property, expires 5/1/2018.								
16															
17															
18															

Association

Meetings & Events

Office Closed & Important Dates

* Check Attorney Status Report vs. Jenark

Review on the 11th UOCs that have not paid their maintenance fee. Make call/e-mail as a reminder to pay.

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Prepare Annual Meeting PowerPoint Jan

Send out Heading Home for Summer Memo

Forward legislative update summary to Board

Forward legislative update summary to Board

Forward legislative update summary to Board

Forward legislative update summary to Board

Forward legislative update summary to Board

Forward legislative update summary to Board

Forward legislative update summary to Board

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Commercial Property Windstorm Exp. 05/01/2018

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Commercial Property Windstorm Exp. 05/01/2018

Greenwich Ins-Umbrella exp 12/31/17, Travelers-B&M, Liberty D&O and Crime exp 12/31/18, W.C exp 12/31/18

Greenwich Ins-Umbrella exp 12/31/17, Travelers-B&M, Liberty D&O and Crime exp 12/31/18, W.C exp 12/31/18

Greenwich Ins-Umbrella exp 12/31/17, Travelers-B&M, Liberty D&O and Crime exp 12/31/18, W.C exp 12/31/18

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Greenwich Ins-Umbrella exp 12/31/17, Travelers-B&M, Liberty D&O and Crime exp 12/31/18, W.C exp 12/31/18

Greenwich Ins-Umbrella exp 12/31/17, Travelers-B&M, Liberty D&O and Crime exp 12/31/18, W.C exp 12/31/18

Greenwich Ins-Umbrella exp 12/31/17, Travelers-B&M, Liberty D&O and Crime exp 12/31/18, W.C exp 12/31/18

Greenwich Ins-Umbrella exp 12/31/17, Travelers-B&M, Liberty D&O and Crime exp 12/31/18, W.C exp 12/31/18

Greenwich Ins-Umbrella exp 12/31/17, Travelers-B&M, Liberty D&O and Crime exp 12/31/18, W.C exp 12/31/18

Greenwich Ins-Umbrella exp 12/31/17, Travelers-B&M, Liberty D&O and Crime exp 12/31/18, W.C exp 12/31/18

Greenwich Ins-Umbrella exp 12/31/17, Travelers-B&M, Liberty D&O and Crime exp 12/31/18, W.C exp 12/31/18

PM webinars on the coupon ordering process. Finalize budget cover memo's. Ensure budget mail out is approved TEN (10) days prior to the required mailout date.

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Send list of "Promotion Awards to RD and Nominate Staff for Castle 'O' the year" awards

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Identify Future Stars on Team

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1														
2														
19			* File Tree Review & Clean-up	Update Existing & Sales package	* File Tree Review & Clean-up	Gate & Clubhouse Scheduler Data Backup & Verification	* File Tree Review & Clean-up	Get Holiday Light Bbs	Front Desk Manual Reviewed & Updated	Sign Up Team to JENMARK Training, if needed	Holiday Lights Installation	* File Tree Review & Clean-up	Holiday Lights turned on 11/15	* File Tree Review & Clean-up
20														
21														
22														
23			Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed	Sign Up Team to JENMARK Training, if needed
24			Safety Training Meeting with Staff	Safety Training Meeting with Staff	Safety Training Meeting with Staff	Safety Training Meeting with Staff	Safety Training Meeting with Staff	Safety Training Meeting with Staff	Safety Training Meeting with Staff	Safety Training Meeting with Staff	Safety Training Meeting with Staff	Safety Training Meeting with Staff	Safety Training Meeting with Staff	Safety Training Meeting with Staff
25			Property Inspection 4th Friday	Property Inspection 4th Friday	Property Inspection 4th Friday	Property Inspection 4th Friday	Property Inspection 4th Friday	Property Inspection 4th Friday	Property Inspection 4th Friday	Property Inspection 4th Friday	Property Inspection 4th Friday	Property Inspection 4th Friday	Property Inspection 4th Friday	Property Inspection 4th Friday
26														
27			Friday Update Action List Top 5	Friday Update Action List Top 5	Friday Update Action List Top 5	Friday Update Action List Top 5	Friday Update Action List Top 5	Friday Update Action List Top 5	Friday Update Action List Top 5	Friday Update Action List Top 5	Friday Update Action List Top 5	Friday Update Action List Top 5	Friday Update Action List Top 5	Friday Update Action List Top 5
28			Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting	Monthly Management Report due 2 Business Days prior to Board Meeting
29			January/Annual Planning Calendar Review	Server File Tree Review/Service Correctly	CCPs & Manager Goals	Hurricane Plan & Checklist	Contract Schedule & Binder	Janitorial & Maintenance Checklists	Business License (Florida State) Verify SFVWMD Water Permits	Green Initiative Plan & Ensure all Maintenance Logs are scanned in the server	Property Inspection Form Review & Update	Create Next Year's Annual Planning Calendar		
30				Fire Suppression System Inspection & Certifications: backflow inspection and certification			Pool & Jacuzzi Permit (Dept. of Health): SFVWMD water Permits							
31			ATTY Report (due 10th of the month)	Delinquency Graph	ATTY Report (due 10th of the month)	Delinquency Graph	ATTY Report (due 10th of the month)	Delinquency Graph	ATTY Report (due 10th of the month)	Delinquency Graph	ATTY Report (due 10th of the month)	Delinquency Graph	ATTY Report (due 10th of the month)	Delinquency Graph
32			Disinquiry, Grant & Trench Report (due the 5th of the month)	Delinquency Graph	ATTY Report (due 10th of the month)	Delinquency Graph	ATTY Report (due 10th of the month)	Delinquency Graph	ATTY Report (due 10th of the month)	Delinquency Graph	ATTY Report (due 10th of the month)	Delinquency Graph	ATTY Report (due 10th of the month)	Delinquency Graph
33														
34														
35														

PM Tracking

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1			Check Exploitation Dates Association Property Insurance and Wind, Umbrella and D & O and Insert in Correct Month					Update Capital Asset Binder with Photos and Inventory of Any Changes						
2			Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints	Check Website to see if there are property related Complaints
36			Backup Gate Software	Backup Gate Software	Backup Gate Software	Backup Gate Software	Backup Gate Software	Backup Gate Software	Backup Gate Software	Backup Gate Software	Backup Gate Software	Backup Gate Software	Backup Gate Software	Backup Gate Software
37			Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.
38			Spot Pressure Cleaning - include Clubhouse & Guardhouse Exterior Callings	Spot Pressure Cleaning	Spot Pressure Cleaning	Full Pressure Cleaning Clubhouse Awaiting	Check Storm Drains for Corrosion Run Off & Pressure Clean	Spot Pressure Cleaning	Spot Pressure Cleaning - include Clubhouse Exterior Callings	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning
39			Replace water filters in drinking fountains & Domestic water pumps	Storage Clean Inspection	Replace water filters in drinking fountains	Replace water filters in drinking fountains	Replace water filters in AC Condense, Fans	Replace water filters in drinking fountains	Replace water filters in drinking fountains	Lubricate Door Hinges	Inspect & repair wallpaper	Clean & inspect fire ext. boxes	Verify All Leases are Scanned to Jenark	Update Spec Sheets & FAQ For FAQ ensure to click the review button in Castlernet.
40			Bashtow/Inspection on 4 services - satellite post, 3 clubhouses includes fire sprinklers	Lubricate Door Hinges	Cleaning out building storage rooms and shop	Touch Up Paint on all doors and closets	Touch Up Paint on all doors and closets	Touch Up Paint on all doors and closets	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning
41			Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning
42			Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning
43			Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning
44			Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning
45			Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning
46			Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning
47			Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning
48			Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning
49			Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning	Spot Pressure Cleaning

Maintenance

Violation History Report (by Loc ID)
Lalique at the Cascades
Violation Dates 08/01/2019 - 08/31/2019

LQ

Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

For All Units
For All Violation Types

Unit	Resident	Violation	Violation Date	Violation Type	Second Notice Last Inspection	Hearing Date	Close Date
------	----------	-----------	----------------	----------------	-------------------------------	--------------	------------

LQ-CHTR LQ - Chimere Terrace

6924	03 Straley, Jodi	492128	08/20/2019	ARB Architectural Ctrl			
Roof painted with out ARC/ARB Approval. No changes are to be made on the outside of any dwelling with out prior approval.							

Violation History Report (by Loc ID)
Limoge at the Cascades
Violation Dates 08/01/2019 - 08/31/2019

LI

Castle Management, LLC.
 12270 SW 3rd Street, Suite 200
 Plantation FL 33325

For All Units
 For All Violation Types

Unit	Resident	Violation	Violation Date	Violation Type	Second Notice	Last Inspection	Hearing Date	Close Date
LI-HVCR LI - Haviland Circle								
7149	01 Chassner, Leslie	491576	08/16/2019	SHUTTER S Hurricane Shutters				
Shutters on side of house may not be closed. Black mesh covering windows do not have ARC approval.								
		<u>Note Type</u>	<u>Note Viol</u>	<u>Description</u>	<u>Letter Code</u>	<u>Note Date</u>	<u>Amount</u>	<u>Complete</u>
		V	V1N	First Violation Notice	V1N	08/16/2019		08/16/2019
7342	02 Einhorn, Sheldon	491579	08/16/2019	ARC Exterior Modificatio				
Fenced area in back of house does not have an ARC Approval Request. Please complete an ARC form at the Clubhouse office for sub-mission.								
		<u>Note Type</u>	<u>Note Viol</u>	<u>Description</u>	<u>Letter Code</u>	<u>Note Date</u>	<u>Amount</u>	<u>Complete</u>
		V	V1N	First Violation Notice	V1N	08/16/2019		08/16/2019

Violation History Report (by Loc ID)
Waterford at the Cascade
Violation Dates 08/01/2019 - 08/31/2019

WC

Castle Management, LLC.
12270 SW 3rd Street, Suite 200
Plantation FL 33325

For All Units
For All Violation Types

Unit	Resident	Violation	Violation Date	Violation Type	Second Notice Last Inspection	Hearing Date	Close Date
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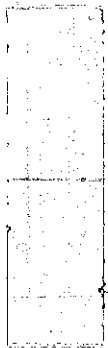
WC-LIAV WC - Lismore Avenue

7007 03 Lynn, Suzanne

491369 08/16/2019 PETNUIA Pet Nuisance

Yesterday 08/15/2019 the dogs were left on the patio and continued to bark as the lawn people were working. This created a nuisance to all the neighbors around the lake. SECTION 3. ANIMALS & PETS

No animals, wildlife, livestock, reptiles, or poultry of any kind shall be raised, bred, or kept on any portion of the Properties, except that dogs, cats or other usual and common household pets may be permitted on a Lot. All pets shall be controlled by their Owner at all times. Those pets which, in the sole discretion of the Association, endanger the health make objectionable noise or constitute a nuisance or inconvenience to the Owners of other Lots, the owner of any portion of the Properties or persons using Club Property, shall be removed upon request of the Board within three (3) days of written request. No pets shall be kept



CR Cascades Residents

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Order	00467243	Printed	Code	TREE	Tree Trimming/Remova	Address			
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space			
Priority	B	Routine	Description	Trees					
Received by	RWAP	Robert Waples	Reported By	Management					
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Reported	06/26/2019	346p	
Access Code			Pictures Rcd			Start	06/26/2019	346p	
Travel Hours			Est / Amount			Due	06/26/2019		
Satisfaction			Hrs / Amount			Complete			
Estimated Life	0.00		Replacement			Comment Date			
Detail	Tree's on Mistral Court Cul De Sac look they are dying. Get with Danny and see if they should be taken out and what to replace with.						Bill AR: No	Bill Res: No	

Order	00469361	Printed	Code	LED	LED LIGHTS REPAIR	Address			
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space			
Priority	B	Routine	Description	Light fixtures - Lim					
Received by	dhaz	Diana Haz	Reported By	Property Manager					
Assigned to	peta02	Petar Dimitrov	App/Post Dt			Reported	07/17/2019	956a	
Access Code			Pictures Rcd			Start	07/17/2019	956a	
Travel Hours			Est / Amount			Due	07/17/2019		
Satisfaction			Hrs / Amount			Complete			
Estimated Life	0.00		Replacement			Comment Date			
Detail	Replace at the entrance of Limoge 5 LED Light Fixtures, one photocell and replace one ballast. DH						Bill AR: No	Bill Res: No	

Order	00470168	Printed / Complete	Code	GATE	Gate Repairs	Address			
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space			
Priority	B	Routine	Description	New Hinges					
Received by	RWAP	Robert Waples	Reported By	Robert					
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Reported	07/24/2019	1217p	
Access Code			Pictures Rcd			Start	07/24/2019	1217p	
Travel Hours			Est / Amount			Due	07/24/2019		
Satisfaction			Hrs / Amount			Complete	08/13/2019		
Estimated Life	0.00		Replacement			Comment Date	08/13/2019		
Detail	Petar please replace the hinges on the gate behind the guard house where the pump equipment is.						Bill AR: No	Bill Res: No	
Work completed	Done, DH								

Order	00470447	Printed	Code	LIGH	Lights	Address			
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space			
Priority	B	Routine	Description	Billiard Room					
Received by	dhaz	Diana Haz	Reported By	Property Manager					
Assigned to	erne17	Ernesto Coronel, Jr.	App/Post Dt			Reported	07/26/2019	310p	
Access Code			Pictures Rcd			Start	07/26/2019	310p	
Travel Hours			Est / Amount			Due	07/26/2019		
Satisfaction			Hrs / Amount			Complete			
Estimated Life	0.00		Replacement			Comment Date			
Detail	Please replace the light bulb in the billiard room. DH						Bill AR: No	Bill Res: No	

Order	00470895	Printed / Complete	Code	MNT	Maintenance	Address			
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space			
Priority	B	Routine	Description	Put ping pong table					
Received by	OBAN	Orchid Banks	Reported By	Orchid					
Assigned to	ERNE17	Ernesto Coronel, Jr.	App/Post Dt			Reported	07/30/2019	349p	
Access Code			Pictures Rcd			Start	07/30/2019	349p	
Travel Hours			Est / Amount			Due	07/30/2019		
Satisfaction			Hrs / Amount			Complete	08/01/2019		
Estimated Life	0.00		Replacement			Comment Date	08/01/2019		
Detail	Please out the ping pong table back out at the gazebo. Residents want to play it. ob						Bill AR: No	Bill Res: No	
Work completed	Done, dh								

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Order	00470903	Printed / Complete	Code	LIGH	Lights	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Stair Lights				
Received by	RWAP	Robert Waples	Reported By	Mangement		Reported	07/30/2019	405p
Assigned to	ERNE17	Ernesto Coronel, Jr.	App/Post Dt			Start	07/30/2019	405p
Access Code			Pictures Rcd			Due	07/30/2019	
Travel Hours			Est / Amount			Complete	08/01/2019	
Satisfaction			Hrs / Amount			Comment Date	08/01/2019	
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Ernesto, please change all the batteries in the portable lights on both sides of the stage stairs in the ballroom. THANKS							
Work Completed	Done, dh							

Order	00471569	Printed / Complete	Code	MNT	Maintenance	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	hook in ladies room				
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/06/2019	956a
Assigned to	peta02	Petar Dimitrov	App/Post Dt			Start	08/06/2019	956a
Access Code			Pictures Rcd			Due	08/06/2019	
Travel Hours			Est / Amount			Complete	08/13/2019	
Satisfaction			Hrs / Amount			Comment Date	08/13/2019	
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Still no hook in ladies room by Arts and Crafts room. DH							
Work Completed	Done, DH							

Order	00472375	Printed / Complete	Code	LIGH	Lights	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Two Lights Out				
Received by	RWAP	Robert Waples	Reported By	Cafe		Reported	08/13/2019	1000a
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Start	08/13/2019	1000a
Access Code			Pictures Rcd			Due	08/13/2019	
Travel Hours			Est / Amount			Complete	08/15/2019	
Satisfaction			Hrs / Amount			Comment Date	08/15/2019	
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	There are two lights out at the cafe. These need to be changed today.							
Work Completed	Done. DH							

Order	00472839	Complete	Code	Lock	Lock Replacement	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Tennis				
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/16/2019	1046a
Assigned to	peta02	Petar Dimitrov	App/Post Dt			Start	08/16/2019	1046a
Access Code			Pictures Rcd			Due	08/16/2019	
Travel Hours			Est / Amount			Complete	08/16/2019	
Satisfaction			Hrs / Amount			Comment Date	08/16/2019	
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	The 3 locks in Men's bathroom are broke we keep all drinks and balls in cabinets. Thanks. DH							
Work Completed	Done. DH							

Order	00472863	Printed	Code	IRRI	Irrigation	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Leaky Sprinkler?				
Received by	RWAP	Robert Waples	Reported By	Management		Reported	08/16/2019	1224p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/16/2019	1224p
Access Code			Pictures Rcd			Due	08/16/2019	
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Please check behind Tennis Court 8 to see if the standing puddle that never goes away is associated with a possible Sprinkler issue. THANKS							

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Order	00473089	Printed / Complete	Code	OTHR	Other	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Re-seat Cap on Wall				
Received by	RWAP	Robert Waples	Reported By	Management		Reported	08/19/2019	418p
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Start	08/19/2019	418p
Access Code			Pictures Rcd			Due	08/19/2019	
Travel Hours			Est / Amount			Complete	08/22/2019	
Satisfaction			Hrs / Amount			Comment Date	08/22/2019	
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Petar, front wall along jog to the far north side the wall cap is coming off. See if you can re-seat is. You will need help doing this.							
Work Completed	Done DH							

Order	00473245	Printed	Code	PAIN	Painting	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Paint Touch Up				
Received by	RWAP	Robert Waples	Reported By	Management		Reported	08/20/2019	136p
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Start	08/20/2019	136p
Access Code			Pictures Rcd			Due	08/20/2019	
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Touch needed for all columns and walls in ballroom including the Sound/lighting booth.							

Order	00473246	Printed / Complete	Code	CLEA	Clean	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Clean A/C Vent				
Received by	RWAP	Robert Waples	Reported By	Management		Reported	08/20/2019	138p
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Start	08/20/2019	138p
Access Code			Pictures Rcd			Due	08/20/2019	
Travel Hours			Est / Amount			Complete	08/23/2019	
Satisfaction			Hrs / Amount			Comment Date	08/23/2019	
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Have one of the guys clean the A/C Vent(s) on the stage ceiling.							
Work Completed	Done, dh							

Order	00473247	Printed / Complete	Code	PAIN	Painting	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Touch up Paint				
Received by	RWAP	Robert Waples	Reported By	Management		Reported	08/20/2019	140p
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Start	08/20/2019	140p
Access Code			Pictures Rcd			Due	08/20/2019	
Travel Hours			Est / Amount			Complete	08/26/2019	
Satisfaction			Hrs / Amount			Comment Date	08/26/2019	
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Touch up black paint on stage							
Work Completed	done, dh							

Order	00473248	Printed	Code	PAIN	Painting	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Touch up Paint				
Received by	RWAP	Robert Waples	Reported By	Management		Reported	08/20/2019	141p
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Start	08/20/2019	141p
Access Code			Pictures Rcd			Due	08/20/2019	
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Touch up all doors and walls for the Dressing rooms, walls and elevator room.							

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Order	00473249	Printed / Complete	Code	CLEA	Clean	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Remove Bugs				
Received by	RWAP	Robert Waples	Reported By	Management				
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Reported	08/20/2019	143p
Access Code			Pictures Rcd			Start	08/20/2019	143p
Travel Hours			Est / Amount			Due	08/20/2019	
Satisfaction			Hrs / Amount			Complete	08/23/2019	
Estimated Life	0.00		Replacement			Comment Date	08/23/2019	
Detail	Clean bugs out of ceiling light fixture in entry to Woman's bath room.						Bill AR: No	Bill Res: No
Work Completed	Done, DH							

Order	00473250	Printed	Code	PAIN	Painting	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Touch up Paint				
Received by	RWAP	Robert Waples	Reported By	Management				
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Reported	08/20/2019	146p
Access Code			Pictures Rcd			Start	08/20/2019	146p
Travel Hours			Est / Amount			Due	08/20/2019	
Satisfaction			Hrs / Amount			Complete		
Estimated Life	0.00		Replacement			Comment Date		
Detail	Touch up paint on columns and walls in the lobby area's						Bill AR: No	Bill Res: No

Order	00473251	Printed	Code	PAIN	Painting	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Touch Up Paint				
Received by	RWAP	Robert Waples	Reported By	Management				
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Reported	08/20/2019	147p
Access Code			Pictures Rcd			Start	08/20/2019	147p
Travel Hours			Est / Amount			Due	08/20/2019	
Satisfaction			Hrs / Amount			Complete		
Estimated Life	0.00		Replacement			Comment Date		
Detail	Touch paint on walls in the Clubhouse Office						Bill AR: No	Bill Res: No

Order	00473252	Printed / Complete	Code	PAIN	Painting	Address		
Property Mgr	JEFG	Jeffrey Gross	Loc ID	CR-00CA	CR - Common Area	/Space		
Priority	B	Routine	Description	Touch up Paint				
Received by	RWAP	Robert Waples	Reported By	Management				
Assigned to	PETA02	Petar Dimitrov	App/Post Dt			Reported	08/20/2019	148p
Access Code			Pictures Rcd			Start	08/20/2019	148p
Travel Hours			Est / Amount			Due	08/20/2019	
Satisfaction			Hrs / Amount			Complete	08/26/2019	
Estimated Life	0.00		Replacement			Comment Date	08/26/2019	
Detail	Touch paint on walls and chair rails in Card rooms and Billiard room.						Bill AR: No	Bill Res: No
Work Completed	Done, dh							

LQ Lalique at the Cascades

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Order	00471454	Printed / Complete	Code	SPRK	Sprinkler Repair	Address	6881 Treves Way
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LQ-TRWY	LQ - Treves Way	/Space	6881
Priority			Description	Sprinkler repair			01 - Callum Peltz
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/05/2019 948a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/05/2019 948a
Access Code			Pictures Rcd			Due	08/05/2019
Travel Hours			Est / Amount			Complete	08/27/2019
Satisfaction			Hrs / Amount			Comment Date	08/27/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Broken sprinklers facing W. Liseron. Sidewalk is black because of broken sprinklers. Please check sprinklers in the front facing Treves Way. Thank you. DH						
Work Completed	sprinkler are fine, nothing broken, sidewalk has mild-algae. DH						

Order	00471995	Printed / Complete	Code	LAND	landscaping	Address	6967 West Liseron
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LQ-WLIS	LQ - West Liseron	/Space	6967
Priority	B	Routine	Description	Palm Fronds Roof			01 - Gerald Siegel
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/08/2019 359p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/08/2019 359p
Access Code			Pictures Rcd			Due	08/08/2019
Travel Hours			Est / Amount			Complete	08/12/2019
Satisfaction			Hrs / Amount			Comment Date	08/12/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please cut dead fronds off roof. THANKS						
Work Completed	Trimmed palms. DH						

Order	00472073	Printed / Complete	Code	LAND	landscaping	Address	6858 Treves Way
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LQ-TRWY	LQ - Treves Way	/Space	6858
Priority			Description	Landscaping			02 - Harold Trebatch
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/09/2019 1125a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/09/2019 1125a
Access Code			Pictures Rcd			Due	08/09/2019
Travel Hours			Est / Amount			Complete	08/21/2019
Satisfaction			Hrs / Amount			Comment Date	08/21/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	I have repeatedly asked that the palms in the backyard be trimmed. O was told that they do it every other month. Well, they have not done mine for at least six months. It got so bad my 82 year old husband had to star cutting some of them because the berries were going to topple the trees. It is very hard for us to do and it is hoped that someone will help us. DH These are the Robelini's not the Eureka's						
Work Completed	When we are back in this pod we will take care of it. next week. DH						

Order	00472283	Complete	Code	LAND	landscaping	Address	6788 Chimere Terrace
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LQ-CHTR	LQ - Chimere Terrace	/Space	6788
Priority			Description	Landscaping			01 - Donald Bregman
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/12/2019 135p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/12/2019 135p
Access Code			Pictures Rcd			Due	08/12/2019
Travel Hours			Est / Amount			Complete	08/21/2019
Satisfaction			Hrs / Amount			Comment Date	08/21/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Shrubs along the canal behind Chimere need to be trimmed. DH						
Work Completed	Been trimmed. DH						

Order	00472323	Printed / Complete	Code	LAND	landscaping	Address	6858 Treves Way
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LQ-TRWY	LQ - Treves Way	/Space	6858
Priority	B	Routine	Description	Hole in the ground			02 - Harold Trebatch
Received by	RWAP	Robert Waples	Reported By	Management		Reported	08/12/2019 423p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/12/2019 423p
Access Code			Pictures Rcd			Due	08/12/2019
Travel Hours			Est / Amount			Complete	08/21/2019
Satisfaction			Hrs / Amount			Comment Date	08/21/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Right side of house in side yard there is a stick marking a hole in the ground that would be dangerous to the mowers, landscapers, residents or anyone else that would go to this area. Please fill in. THANKS						
Work Completed	Filled hole with dirt. DH						

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Order	00472477	Printed / Complete	Code	LAND	landscaping	Address	6732 Chimere Terrace
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LQ-CHTR	LQ - Chimere Terrace	/Space	6732
Priority	B	Routine	Description	Weeds/Fronds			02 - Richard Silver, Trustee
Received by	RWAP	Robert Waples	Reported By	Management		Reported	08/13/2019 347p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/13/2019 347p
Access Code			Pictures Rcd			Due	08/13/2019
Travel Hours			Est / Amount			Complete	08/21/2019
Satisfaction			Hrs / Amount			Comment Date	08/21/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Evan, Is this house C&G's or do they have a personal Gardner? Fronds hanging down and beds full of weeds. Thanks and please advise - Robert						
Work Completed	They have someone to this house not Clean and Green. DH						

Order	00472962	Printed / Complete	Code	SPRK	Sprinkler Repair	Address	6827 Chimere Terrace
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LQ-CHTR	LQ - Chimere Terrace	/Space	6827
Priority			Description	Sprinkler repair			01 - Laurence Iserson
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/19/2019 900a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/19/2019 900a
Access Code			Pictures Rcd			Due	08/19/2019
Travel Hours			Est / Amount			Complete	08/27/2019
Satisfaction			Hrs / Amount			Comment Date	08/27/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please, repair the sprinkler on the right side of the house on the corner of the driveway. DH						
Work Completed	Fixed one pop up head. DH						

Order	00473397	Printed	Code	LAND	landscaping	Address	6777 Treves Way
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LQ-TRWY	LQ - Treves Way	/Space	6777
Priority	B	Routine	Description	Bugs in Grass			01 - George Curtis
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/21/2019 150p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/21/2019 150p
Access Code			Pictures Rcd			Due	08/21/2019
Travel Hours			Est / Amount			Complete	
Satisfaction			Hrs / Amount			Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Back of house large dead area from bugs need to be treated.						

Order	00474060	Printed	Code	SPRK	Sprinkler Repair	Address	6843 Chimere Terrace
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LQ-CHTR	LQ - Chimere Terrace	/Space	6843
Priority			Description	Sprinkler repair			01 - Jacob Selip
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/27/2019 157p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/27/2019 157p
Access Code			Pictures Rcd			Due	08/27/2019
Travel Hours			Est / Amount			Complete	
Satisfaction			Hrs / Amount			Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please, can you repair the sprinkler head by the garage on the corner, right side. DH						

LI Limoge at the Cascades

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Order	00472297	Complete	Code	LAND	landscaping	Address	7201 Haviland Circle
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LI-HVCR	LI - Haviland Circle	/Space	7201
Priority			Description	Landscaping			03 - Sandra Gurian
Received by	dhaz	Diana Haz	Reported By	Property Manager			
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Reported	08/12/2019 239p
Access Code			Pictures Rcd			Start	08/12/2019 239p
Travel Hours			Est / Amount			Due	08/12/2019
Satisfaction			Hrs / Amount			Complete	08/21/2019
Estimated Life	0.00		Replacement			Comment Date	08/21/2019
Detail	Please, requesting for the hibiscus bushes to be trimmed in the back, specially the middle, it is too high. DH						
Work Completed	Been trimmed. DH						

Order	00472689	Printed / Complete	Code	SPRK	Sprinkler Repair	Address	7358 Haviland Circle
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LI-HVCR	LI - Haviland Circle	/Space	7358
Priority			Description	Flowers dying			05 - Bruce Fellner
Received by	OBAN	Orchid Banks	Reported By	Owner		Reported	08/15/2019 917a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/15/2019 917a
Access Code			Pictures Rcd			Due	08/15/2019
Travel Hours			Est / Amount			Complete	08/27/2019
Satisfaction			Hrs / Amount			Comment Date	08/27/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	The flowers in the front yard are dying. The sprinkler must not be reaching them. Please check sprinkler to be sure theres not a broken one. ob						
Work Completed	No irrigation problems found, sprinkler be plants work. Done. Also replaced 2 pop ups, one in shrubs and one by driveway. DH						

Order	00472789	Printed / Complete	Code	IRRI	Irrigation	Address	7394 Haviland Circle
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LI-HVCR	LI - Haviland Circle	/Space	7394
Priority	B	Routine	Description	Sprinkler			02 - Mel Bluestein, Trustee
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/15/2019 334p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/15/2019 334p
Access Code			Pictures Rcd			Due	08/15/2019
Travel Hours			Est / Amount			Complete	08/27/2019
Satisfaction			Hrs / Amount			Comment Date	08/27/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Check sprinkler in the back yard don't seem to be working and flowers are dying.						
Work Completed	Turned on water all plants in back of home getting water. Done DH						

Order	00472800	Complete	Code	LAND	landscaping	Address	7126 Haviland Circle
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LI-HVCR	LI - Haviland Circle	/Space	7126
Priority			Description	Landscaping			02 - Philip Bosinoff
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/15/2019 422p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/15/2019 422p
Access Code			Pictures Rcd			Due	08/15/2019
Travel Hours			Est / Amount			Complete	08/21/2019
Satisfaction			Hrs / Amount			Comment Date	08/21/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Tree needs trimming in back of the house. DH						
Work Completed	Tree needs trimming in the back of the house. DH						

Order	00473481	Printed	Code	LAND	landscaping	Address	7361 Haviland Circle
Property Mgr	JFEG	Jeffrey Gross	Loc ID	LI-HVCR	LI - Haviland Circle	/Space	7361
Priority	B	Routine	Description	Triple Stump			03 - Neville Rozowsky
Received by	RWAP	Robert Waples	Reported By	Managment		Reported	08/22/2019 1042a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/22/2019 1042a
Access Code			Pictures Rcd			Due	08/22/2019
Travel Hours			Est / Amount			Complete	
Satisfaction			Hrs / Amount			Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Triple Fox in back of house was cut by C&G but never flush cut. Please flush cut.						

LI Limoge at the Cascades

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Order	00474096		Code	LAND	landscaping	Address	7377 Haviland Circle	
Property Mgr	JEFG	Jeffrey Gross	Loc ID	LI-HVCR	LI - Haviland Circle	/Space	7377	
Priority			Description	Landscaping			01 - Claire Sucher	
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/27/2019	358p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/27/2019	358p
Access Code			Pictures Rcd			Due	08/27/2019	
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Area at back of patio not being edge trimmed therefore grass is growing into the rock area around patio. Do not want screen to be torn again. DH							

Order	00474387	Printed	Code	LAND	landscaping	Address	7171 Louisiane Court	
Property Mgr	JEFG	Jeffrey Gross	Loc ID	LI-LOCT	LI - Louisiane Court	/Space	7171	
Priority			Description	Landscaping			02 - Sandra Lutzker	
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/29/2019	407p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/29/2019	407p
Access Code			Pictures Rcd			Due	08/29/2019	
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Broken patio window Clean & Green mowed in back and a rock smashed the window. DH							

WC Waterford at the Cascade

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Order	00471148	Printed / Complete	Code	LAND	landscaping	Address	6885 Castlemaine Avenue
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WC-CAAV	WC - Castlemaine Ave	/Space	6885
Priority			Description	Palm Frond			01 - Eugene Raphael
Received by	OBAN	Orchid Banks	Reported By	owner		Reported	08/01/2019 1204p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/01/2019 1204p
Access Code			Pictures Rcd			Due	08/01/2019
Travel Hours			Est / Amount			Complete	08/09/2019
Satisfaction			Hrs / Amount			Comment Date	08/09/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please remove the huge palm frond hanging from palm tree in front yard. ob						
Work Completed	Done. DH						

Order	00471187	Printed / Complete	Code	SPRK	Sprinkler Repair	Address	11565 Alana Terrace
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WC-ALTR	WC - Alana Terrace	/Space	1565
Priority			Description	Sprinkler repair			01 - Paul Levitt
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/01/2019 440p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/01/2019 440p
Access Code			Pictures Rcd			Due	08/01/2019
Travel Hours			Est / Amount			Complete	08/27/2019
Satisfaction			Hrs / Amount			Comment Date	08/27/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please, check the sprinkler in the front of the house by the mailbox. DH						
Work Completed	Sprinklers working good. DH						

Order	00472841	Printed / Complete	Code	SPRK	Sprinkler Repair	Address	11572 Alana Terrace
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WC-ALTR	WC - Alana Terrace	/Space	1572
Priority			Description	Sprinkler repair			02 - Allyn Cassell
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/16/2019 1050a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/16/2019 1050a
Access Code			Pictures Rcd			Due	08/16/2019
Travel Hours			Est / Amount			Complete	08/27/2019
Satisfaction			Hrs / Amount			Comment Date	08/27/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please, can you check the sprinklers around the house? front and back. Thanks. DH						
Work Completed	Sprinklers working good. DH						

Order	00472875	Complete	Code	SPRK	Sprinkler Repair	Address	11536 Pallas Drive
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WC-PADR	WC - Pallas Drive	/Space	1536
Priority			Description	Sprinkler Repair			01 - Robert Rosenkopf
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/16/2019 1248p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/16/2019 1248p
Access Code			Pictures Rcd			Due	08/16/2019
Travel Hours			Est / Amount			Complete	08/27/2019
Satisfaction			Hrs / Amount			Comment Date	08/27/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please, remove unused sprinkler water line between front hedges and palm tree. The line is now sitting above ground and is a tripping hazard. Also, please raise sprinkle head at that point about 4 inches. DH						
Work Completed	Removed sprinkler line bobbler line copped off. Done. DH						

Order	00473030	Printed / Complete	Code	SPRK	Sprinkler Repair	Address	6879 Lismore Avenue
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WC-LIAV	WC - Lismore Avenue	/Space	6879
Priority			Description	Timer off			01 - Jack Joseph
Received by	OBAN	Orchid Banks	Reported By	Owner		Reported	08/19/2019 1221p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/19/2019 1221p
Access Code			Pictures Rcd			Due	08/19/2019
Travel Hours			Est / Amount			Complete	08/26/2019
Satisfaction			Hrs / Amount			Comment Date	08/26/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Owner thinks the timer for the sprinkler must be off for him and his neighbor. He sees the other sprinklers going off except for theirs. ob						
Work Completed	The water has been off for almost 2 weeks, you will not see them on. clock is fine too much rain. DH						

WC Waterford at the Cascade

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Order	00473264	Printed / Complete	Code	LAND	landscaping	Address	7032 Lismore Avenue
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WC-LIAV	WC - Lismore Avenue	/Space	7032
Priority			Description	Landscaping			02 - Ariene Daniels
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/20/2019 224p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/20/2019 224p
Access Code			Pictures Rcd			Due	08/20/2019
Travel Hours			Est / Amount			Complete	08/26/2019
Satisfaction			Hrs / Amount			Comment Date	08/26/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Palm trees over entrance to home is dropping fruit items by entrance, dangerous, my wife may trip. DH						
Work Completed	Done . DH						

Order	00473650	Printed	Code	LAND	landscaping	Address	6966 Castlemaine Avenue
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WC-CAAV	WC - Castlemaine Ave	/Space	6966
Priority	B	Routine	Description	Triple Foxtail			03 - Richard Herman
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/23/2019 1022a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/23/2019 1022a
Access Code			Pictures Rcd			Due	08/23/2019
Travel Hours			Est / Amount			Complete	
Satisfaction			Hrs / Amount			Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	John, This location missed all our radar Tree's been removed for about a year. Can you please place on the list for the Triple Foxtail. THANKS						

Order	00473916	Printed	Code	LAND	landscaping	Address	6885 Castlemaine Avenue
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WC-CAAV	WC - Castlemaine Ave	/Space	6885
Priority			Description	Remove palm frond			01 - Eugene Raphael
Received by	OBAN	Orchid Banks	Reported By	Owner		Reported	08/26/2019 235p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/26/2019 235p
Access Code			Pictures Rcd			Due	08/26/2019
Travel Hours			Est / Amount			Complete	
Satisfaction			Hrs / Amount			Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please remove the palm frond that is hanging off the palm tree. ob						

Order	00474144		Code	LAND	landscaping	Address	11568 Pallas Drive
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WC-PADR	WC - Pallas Drive	/Space	1568
Priority			Description	Landscaping			01 - Manuel Bard
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/28/2019 926a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/28/2019 926a
Access Code			Pictures Rcd			Due	08/28/2019
Travel Hours			Est / Amount			Complete	
Satisfaction			Hrs / Amount			Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Can you pick up some yard clippings in my front lawn. The County truck never showed up. DH						

Order	00474340		Code	LAND	landscaping	Address	11564 Alana Terrace
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WC-ALTR	WC - Alana Terrace	/Space	1564
Priority			Description	Landscaping			01 - Aaron Weisgrau
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/29/2019 1149a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/29/2019 1149a
Access Code			Pictures Rcd			Due	08/29/2019
Travel Hours			Est / Amount			Complete	
Satisfaction			Hrs / Amount			Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Small tree you planted on side of garage is dead. DH						

WO Wedgewood at the Cascade

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Order	00471127	Printed / Complete	Code	SPRK	Sprinkler Repair	Address	7434 Granville Avenue
Property Mgr	JFEG	Jeffrey Gross	Loc ID	WO-GRAY	WO - Granville Ave	/Space	7434
Priority			Description	Sprinklers			02 - Roger Aiello
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/01/2019 1012a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/01/2019 1012a
Access Code			Pictures Rcd			Due	08/01/2019
Travel Hours			Est / Amount			Complete	08/27/2019
Satisfaction			Hrs / Amount			Comment Date	08/27/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please can you check the sprinklers front and back of the house? DH						
Work Completed	Everything working good. Done. DH						

Order	00471353	Printed / Complete	Code	LAND	landscaping	Address	7145 Foxworth Court
Property Mgr	JFEG	Jeffrey Gross	Loc ID	WO-FOCT	WO - Foxworth Court	/Space	7145
Priority	B	Routine	Description	Dead Shrub			01 - Joseph Sciafani
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/02/2019 309p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/02/2019 309p
Access Code			Pictures Rcd			Due	08/02/2019
Travel Hours			Est / Amount			Complete	08/12/2019
Satisfaction			Hrs / Amount			Comment Date	08/12/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Evan, Need a price to remove the dead shrub at the corner of his garage. THANKS						
Work Completed	\$25.00 to remove. DH						

Order	00471461	Printed / Complete	Code	LAND	landscaping	Address	11541 Lawton Road
Property Mgr	JFEG	Jeffrey Gross	Loc ID	WO-LARD	WO - Lawton Road	/Space	1541
Priority	B	Routine	Description	Trim back palm			02 - Mario Bruno
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/05/2019 1032a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/05/2019 1032a
Access Code			Pictures Rcd			Due	08/05/2019
Travel Hours			Est / Amount			Complete	08/12/2019
Satisfaction			Hrs / Amount			Comment Date	08/12/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Evan, Please trim the back palms for this location. Thank You,						
Work Completed	Trimmed palms. DH						

Order	00471475	Printed / Complete	Code	LAND	landscaping	Address	7169 Foxworth Court
Property Mgr	JFEG	Jeffrey Gross	Loc ID	WO-FOCT	WO - Foxworth Court	/Space	7169
Priority			Description	Landscape			02 - Maxine Snyderman
Received by	OBAN	Orchid Banks	Reported By	Owner		Reported	08/05/2019 1111a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/05/2019 1111a
Access Code			Pictures Rcd			Due	08/05/2019
Travel Hours			Est / Amount			Complete	08/12/2019
Satisfaction			Hrs / Amount			Comment Date	08/12/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Homeowner came home to overgrown bushes and a dead plant. She wants C&G to take care of her yard. She would like to pay for some new plants and mulch put down. How can she do this? Will you knock at her door?? OB						
Work Completed	We will start trimming her yard. DH						

Order	00471615	Printed / Complete	Code	LAND	landscaping	Address	11558 Colonnade Drive
Property Mgr	JFEG	Jeffrey Gross	Loc ID	WO-CODR	WO - Colonnade Drive	/Space	1558
Priority			Description	Landscaping			02 - Hector Campos
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/06/2019 1240p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/06/2019 1240p
Access Code			Pictures Rcd			Due	08/06/2019
Travel Hours			Est / Amount			Complete	08/12/2019
Satisfaction			Hrs / Amount			Comment Date	08/12/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please, cut the bushes in the right side of the house. DH						
Work Completed	we do not trim this house. DH						

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WO Wedgewood at the Cascade

Completion Dates: 08/01/2019 - 08/31/2019

Order	00471896	Printed / Complete	Code	LAND	landscaping	Address	7131 Whitfield Avenue
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-WHAV	WO - Whitfield Ave	/Space	7131
Priority	B	Routine	Description	Dead Grass			02 - Bernard Miller
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/08/2019 1021a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/08/2019 1021a
Access Code			Pictures Rcd			Due	08/08/2019
Travel Hours			Est / Amount			Complete	08/12/2019
Satisfaction			Hrs / Amount			Comment Date	08/12/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Evan, Please look at front and advise if the dead grass area is bugs or something else. If bugs please treat. Thanks Robert						
Work Completed	Bugs I'll get it sprayed. DH						

Order	00471914	Printed / Complete	Code	LAND	landscaping	Address	11595 Colonnade Drive
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-CODR	WO - Colonnade Drive	/Space	1595
Priority			Description	Landscaping			01 - Alan Schwartz
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/08/2019 1134a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/08/2019 1134a
Access Code			Pictures Rcd			Due	08/08/2019
Travel Hours			Est / Amount			Complete	08/12/2019
Satisfaction			Hrs / Amount			Comment Date	08/12/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please, cut tree branch growing in the gutter in the front of the house. Thanks you. DH						
Work Completed	Cut tree branch going in gutter. DH						

Order	00472243	Printed	Code	TMTR	Trim Trees	Address	7326 Granville Avenue
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-GRAV	WO - Granville Ave	/Space	7326
Priority			Description	Trim Palm Fronds			02 - Edward Blaushield
Received by	OBAN	Orchid Banks	Reported By	Owner		Reported	08/12/2019 1009a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/12/2019 1009a
Access Code			Pictures Rcd			Due	08/12/2019
Travel Hours			Est / Amount			Complete	
Satisfaction			Hrs / Amount			Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Please trim the palm fronds hanging over the roof. The berries are making such a mess on the driveway. ob						

Order	00472293	Printed / Complete	Code	LAND	landscaping	Address	11559 Colonnade Drive
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-CODR	WO - Colonnade Drive	/Space	1559
Priority	B	Routine	Description	Tree Issue			01 - Ronald Wexler
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/12/2019 209p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/12/2019 209p
Access Code			Pictures Rcd			Due	08/12/2019
Travel Hours			Est / Amount			Complete	08/21/2019
Satisfaction			Hrs / Amount			Comment Date	08/21/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Palm in the front hanging over sidewalk dropping stuff down (Its a squirrel doing this) Can you pull a little bit of the loose off to agitate the critter to hopefully he will move. Also need a price to go ahead and remove all the boots.						
Work Completed	We do not remove boots gonna have to find another landscaper in here that might remove the boots. DH						

Order	00472474	Complete	Code	SPRK	Sprinkler Repair	Address	7186 Whitfield Avenue
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-WHAV	WO - Whitfield Ave	/Space	7186
Priority			Description	Sprinkler			01 - Marvin Teich
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/13/2019 341p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/13/2019 341p
Access Code			Pictures Rcd			Due	08/13/2019
Travel Hours			Est / Amount			Complete	08/27/2019
Satisfaction			Hrs / Amount			Comment Date	08/27/2019
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Entering the front gate on the right side plant in white planter. Does not get water. DH						
Work Completed	Plants getting water, done. DH						

NO Wedgewood at the Cascade

Completion Dates: 08/01/2019 - 08/31/2019

Order	00472526	Complete	Code	LAND	landscaping	Address	7494 Granville Avenue	
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-GRAV	WO - Granville Ave	/Space	7494	
Priority			Description	Richard Silver			03 - Miriam Temple	
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/14/2019	951a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/14/2019	951a
Access Code			Pictures Rcd			Due	08/14/2019	
Travel Hours			Est / Amount			Complete	08/21/2019	
Satisfaction			Hrs / Amount			Comment Date	08/21/2019	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Please remove the branches growing on each of the double palm tree in my backyard which mature and drop olives or nuts (or such) which cause a terrible mess. On e of each of the two palms, Thank you!!							
Work Completed	Trimmed seed pods. DH							

Order	00472780	Printed / Complete	Code	SPRK	Sprinkler Repair	Address	11582 Colonnade Drive	
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-CODR	WO - Colonnade Drive	/Space	1582	
Priority			Description	Sprinkler repair			02 - Barbara Wisotzky	
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/15/2019	216p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/15/2019	216p
Access Code			Pictures Rcd			Due	08/15/2019	
Travel Hours			Est / Amount			Complete	08/27/2019	
Satisfaction			Hrs / Amount			Comment Date	08/27/2019	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Please check the sprinklers in the back of the house. DH							
Work Completed	Sprinklers are working good. DH							

Order	00472913	Printed / Complete	Code	IRRI	Irrigation	Address	7421 Chorale Road	
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-CHRD	WO - Chorale Road	/Space	7421	
Priority	B	Routine	Description	Sprinkler			01 - Carla Podob	
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/16/2019	355p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/16/2019	355p
Access Code			Pictures Rcd			Due	08/16/2019	
Travel Hours			Est / Amount			Complete	08/27/2019	
Satisfaction			Hrs / Amount			Comment Date	08/27/2019	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Sprinkler on side of home is not popping up please check.							
Work Completed	All sprinklers are working good. DH							

Order	00473051	Printed / Complete	Code	LAND	landscaping	Address	7439 Chorale Road	
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-CHRD	WO - Chorale Road	/Space	7439	
Priority	B	Routine	Description	Tree on Screen			02 - Zayna Addonisio	
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/19/2019	143p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/19/2019	143p
Access Code			Pictures Rcd			Due	08/19/2019	
Travel Hours			Est / Amount			Complete	08/26/2019	
Satisfaction			Hrs / Amount			Comment Date	08/26/2019	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Tree from nursery is on the screen again Please remove.							
Work Completed	Done. DH							

Order	00473304	Printed / Complete	Code	LAND	landscaping	Address	7293 Whitfield Avenue	
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-WHAV	WO - Whitfield Ave	/Space	7293	
Priority	B	Routine	Description	Tree on Wall			02 - Frank Bogolin	
Received by	RWAP	Robert Waples	Reported By	Resident		Reported	08/21/2019	902a
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/21/2019	902a
Access Code			Pictures Rcd			Due	08/21/2019	
Travel Hours			Est / Amount			Complete	08/26/2019	
Satisfaction			Hrs / Amount			Comment Date	08/26/2019	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Resident complained tha while C&G were trimming back items on the wall they a banana tree fell and was left hanging over. He wants that removed and is asking that they crew no longer take any breaks in his yard as he is tired of picking up water bottles and beer cans.							
Work Completed	Done, dh							

WO Wedgewood at the Cascade

Castle Management, LLC
 12270 SW 3rd Street, Suite
 200
 Plantation FL 33325

Completion Dates: 08/01/2019 - 08/31/2019

Order	00473891	Printed	Code	LAND	landscaping	Address	7470 Chorale Road	
Property Mgr	JEFG	Jeffrey Gross	Loc ID	WO-CHRD	WO - Chorale Road	/Space	7470	
Priority			Description	Landscaping			01 - Selma Eiterman	
Received by	dhaz	Diana Haz	Reported By	Property Manager		Reported	08/26/2019	138p
Assigned to	CLEA01	Clean & Green Assoc, Inc	App/Post Dt			Start	08/26/2019	138p
Access Code			Pictures Rcd			Due	08/26/2019	
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	An overgrown rubber tree on the side yard. The photo attached shows that it has grown over the roof and also is partially leaning the roof. DH							

